

# ADOT HUMAN RESOURCES

## SELF NOMINATION FORM

Self-nomination allows applicants who have a current resume in the Resume database, to express interest in current job vacancies within an agency. Self-nomination guarantees the resume will be reviewed for consideration. **It does not guarantee nominees will be placed on a hiring list or interviewed.** Applicants will not be notified if they did or did not appear on a hiring list. The only time you will be notified is if you are contacted for an interview.

**NOTE:** Applicants may only self nominate for open positions posted on the Informational Bulletin, which is published weekly.

To self nominate please fill out the following information. You may fax this form to ADOT-HR Staffing Unit at 602-712-6940 or mail to 206 S. 17<sup>th</sup> Avenue, MD 171A, Phoenix AZ 85007.

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Print name as it appears on resume)

Social Security No.: \_\_\_\_\_

Daytime Phone No.: (\_\_\_\_\_) \_\_\_\_\_

Date position posted: \_\_\_\_\_

Title of position nominating for: \_\_\_\_\_

Position No.: ADT \_\_\_\_\_

**or**

Source Code (from newspaper ad): \_\_\_\_\_

### FOR ADOT-HR USE ONLY

OK\_\_\_\_ NQ \_\_\_\_ NIS\_\_\_\_ EXP\_\_\_\_ NPA\_\_\_\_ OTH\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_